

St Augustine Church
Minster, OH 45865
419-628-2614

Position Title: Coordinator of Youth Ministry (7-12) & Religious Education (9-12)

Status: Full Time, Exempt, 12 Months

Effective Date: May / June 2019

Reports to: Pastor

Major Function: Develop and coordinate youth ministry to younger and older adolescents, as well as religious education in the St Augustine & St Joseph Cluster.

Responsibilities and Regular Activities:

- Identify, train and support parish leadership teams of youth and adults who, together with existing parish commission, will implement the 8 components of youth ministry as found in *Renewing the Vision: A Framework for Catholic Youth Ministry*, USCCS, 1997. (advocacy, catechesis, community life, evangelization, justice and service, leadership development, pastoral care & prayer and worship)
- Stays current regarding Church and Archdiocesan guidelines, trends in theology and catechesis, parish goals and developments, and brings these to discussions with the Education Commission, Parish Council and Parish Staff.
- Coordinate the catechetical efforts for adolescents utilizing a comprehensive formation model, including **Confirmation**.
- Utilize effective means of communicating to youth and their families the variety of ministry and program opportunities available.
- Maintain a budget approved by the Finance Committee and Pastor.
- Provide ongoing formation and consciousness-raising for the broader parish in regards to a vision of youth ministry, youth culture, adolescent development, youth needs, etc.
- Recruits, trains, supervises and evaluates regular and occasional catechists and volunteers to the staff programs and serve on committees.
- Serve as the liaison to the other youth-serving agencies within the broader community as well as to the Archdiocese of Cincinnati.

Skills:

- A person of Christian faith who strives to live a life guided by the Gospel, rooted in regular personal prayer, and lived out in the Catholic faith community.
- An effective leader and administrator; skilled in communication, pastoral planning, budgeting, recruiting and managing volunteers.
- Knowledgeable and able to effectively utilize, a variety of resources in youth ministry.
- Ability to communicate effectively with the public in person, on the phone, on social media and in written communications.

Education:

- Bachelors Degree in Pastoral Ministry, Religious Studies, Theology, Religious Education or related field preferred or adequate experience or certifications in these areas

Requirements

- Position requires frequent evening, weekend and off-site work.
- Employment is contingent on meeting all background checks & fingerprinting.
- Completing VIRTUS Child Awareness Sessions and maintaining active status.
- Obtaining certifications through VOCARE courses.

Employees of the St Augustine & St Joseph Cluster will have knowledge of the Catholic faith, a willingness to work for a Catholic, faith-based agency and adhere to the policies of the St Augustine & St Joseph Cluster. Employees will not publicly oppose the teachings of the Catholic faith nor publicly advocate for any position in conflict with the Catholic teaching, or the specific position of the Archdiocese of Cincinnati or the United States Conference of Catholic Bishops. This requirement includes any public speech, demonstration or writing including the use of social media or other digital technologies.

APPLY AT: Please provide resume and cover letter to Rev. Frankline Rayappa, email: pastor@staugie.com