



St. Augustine/St. Joseph Parish Center

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Dear High School Students and Parents,

Hopefully your summer has been as enjoyable and relaxing as can be, but like all good things, it must come to an end. But with one good thing ending a new and wonderful adventure will be beginning, a new school year and high school religion classes!!

All classes will be held on Sunday morning in the St. Augustine/St. Joseph **PARISH CENTER**. We will use the "Total Catechesis" program published by Saint Marys Press. It was a needed change to our program. My hat goes off to all catechists involved in making this work. Our starting time on Sunday mornings will be at **9:45 a.m.**, we will end at 11:00 a.m. We will again have two twelve-week sessions, one in the fall and one in the winter. The Archdiocese of Cincinnati has set guidelines for us to follow and the total time of instruction should be 30 hours or more.

We pray the times listed will allow you the opportunity to register your child/children, if the times are inconvenient *all you have to do is call the Parish Center, 628-3434 and we will set up a time that will work for you.* What is most important is that this be taken care of *before* August 7. Registration will take place July 25 through August 6 in the **Parish Center**. The dates and times are as follows:

Sunday, July 25:	9 a.m. until 1:00 p.m.
Monday, July 26 through Friday, July 30:	8:00 a.m. until 5:00 p.m.
Sunday, August 1:	9 a.m. until 1:00 p.m.
Monday, August 2 through Friday, August 6:	8:00 a.m. until 5:00 p.m.

Evening registration can be made by appointment prior to August 6.

REGISTRATION FORMS: Attached to this letter are all the registration materials you will need, so **please complete the registration forms at home and bring back the appropriate forms when you come in to register.** These are the following forms that must be signed and returned at registration:

1. Registration Form
2. Permission, Release and Medical Power of Attorney
(SPECIAL NOTE: The Archdiocese of Cincinnati requires an insurance policy number, please be sure to include your insurance policy number on this form.)
3. Consent or Refusal to Consent Form
4. Discipline Policy - parents and students must sign
5. Family Update needs to be returned only if there are changes ***Make sure all fields have current information!***

(If you have any questions about these forms, feel free to give us a call.)

FEES: Freshman, Junior and Senior - \$60.00

Sophomore (or any student enrolled in the Confirmation program) - \$70.00

All High School fees are to be paid at the time of registration.

FEES: We will be implementing a family discount based on the number of children in our program, preschool through twelve. A family will pay the full price for four children in the program; remaining children in the program will pay 50% of the fee. We will also be giving a discount in CCD fees to those who teach religion. A 50% discount will be credited to those who teach grades one through eight and those who teach both sessions of high school religion. A 25% discount will be given to those who teach

one session of high school religion. Those high school students who regularly teach preschool religion will also receive a 25% discount on fees.

There will be a **\$5.00** fee assessed to any late registrations.

ATTENDANCE: Attendance will be taken in all classes. There has been confusion this past year as far as attendance and attendance records. Please know that for whatever reasons your child will miss a class, he/she can only miss 3 classes per session (6 for the total year). If he/she misses more than that, they will be required to do make-up work to gain “complete” status on their permanent record. An exception to this rule is students in the Confirmation program. These students are expected to attend all classes and related meetings if he/she is requesting Confirmation. The guidelines for regular attendance are as follows:

Students must attend 75% of the classes, which means students cannot miss more than 3 classes for one twelve week session. If a student does miss more than this, they will receive an incomplete for a grade. Every student who does miss more than three classes will be given the opportunity to do make up work to change this grade to a complete. If for some reason you must be absent, all that **you** have to do is **call your teacher** and you will receive an excused absence. If you miss more than 2 classes in a row without notifying your teacher, a note will be sent to the parents. Also, your parents will be sent an evaluation sheet at the end of each session to let them know of your progress.

ST. AUGUSTINE/ST. JOSEPH HANDBOOK FOR RELIGIOUS EDUCATION: In this handbook you will find the necessary information regarding policies and procedures for the Religious Education program for our parishes. This includes policies in reference to required attendance for this program. This handbook was put together by members of the Education Commission in conjunction with the Policies and Procedures for Religious Education handbook set forth from the Archdiocese of Cincinnati.

As stated above, the “Total Catechesis” program went well last year. We have a few changes to make but we found the issues discussed in this program target the problems today’s Catholic teens face. We are very excited about this program and pray the students will be also. I have included an outline of the courses to be offered. This program eliminates the choices that needed to be made in the past as to what courses you took. You will receive detailed information about the courses when you register. The Confirmation program is an elective, which is available to any student who has regularly attended the previous year's high school religion classes and is not yet confirmed.

If you have any questions, call the Parish Center. Enjoy the last few weeks of summer; it's hard to believe it is almost over. We are looking forward to a **GREAT** year, together we will grow in faith!!

Your friend in Christ,